



NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332


19 September 2001

MEMORANDUM FOR AZ/DOS

FROM: HQ CAP/DOSP

SUBJECT: AZ Wing CAPF 100

1. As requested a few days ago by Rich Laherty, your AZ Wing CAPF 100, dated August 2001, in the format attached is approved for usage within your wing.
2. If you have any questions, feel free to contact me during duty hours via voice at (334) 953-4228 or via e-mail at jdesmarais@capnhq.gov anytime.


JOHN W. DESMARAIS, Major, CAP
Emergency Services Plans Officer

cc:
AZ/CC

Attachment:
AZ Wing Form 100

INSTRUCTIONS FOR COMPLETING ARIZONA WING FORM 100

1. Complete all applicable blocks, do not leave out requested information.
2. Indicate the specialty ratings or training areas (maximum of three training areas at any one time) requested.
3. Use a separate application for CAP Form 101 and 101T.
4. Attach the following supporting documentation as applicable to the ratings (or training areas) requested:
5. All applications:
 - a) Copy of CAP Form 116 completion record (top of answer sheet) for initial application (**not** required for subsequent or renewal requests).
 - b) Copy of Radio Operator Authorization Card.
 - c) Evidence of current CAP membership (copy of membership card).
 - d) Evidence of prerequisite qualifications or training (copy of previously issued CAP Form 101, course completion certificate, etc.).
 - e) Evidence of satisfactory completion of required classroom instruction.
 - f) Evidence of satisfactory completion of required specialty training (copy of endorsed CAP Form 101T indicating training received) (initial application for a particular specialty rating only).
6. Pilots:
 - a) Copy of current FAA pilot and medical certificates.
 - b) Copy of current CAP Form 5.
 - c) Copy of current CAP Form 91 (SAR/DR mission pilot only).
 - d) Evidence of current FAA flight review (copy of logbook page or other record).
7. Ground Team Leaders and Members. Copy of first aid (or equivalent) training certificate.
8. Submit CAP Form 100 along with one (1) copy of the required supporting documentation through the unit commander to:

**Arizona Wing Emergency Services
932 W. Deer Valley Road, Box 16
Phoenix, Arizona 85027**